**Use case: Approve (US08)**

US08.01.01:

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| Use case name: | ViewExpenseClaimList |
| Participating actors: | Approver |
| Goal: | View submitted claims and details |
| Trigger: | User chooses “approver” option |
| Precondition: | User is an approver |
| Postcondition: | System promotes claim list and the name, date destination, tags, total spends and approver name. |
| Basic Flow:   1. System promote question to ask user to choose their roll 2. User choose “approver” 3. System lists all submitted claims, including the name of claim, date destination, tags, total spends and approver name | |

US08.02.01:

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| Use case name: | ListClaimsByDate |
| Participating actors: | None |
| Goal: | List of submitted claims is sorted by starting date |
| Trigger: | Approver chooses “approver” role |
| Precondition: | User is an approver |
| Postcondition: | Claims are listed from oldest to most recent |
| Basic Flow:   1. System promote question to ask user to choose their roll 2. User choose “approver” 3. System get start date and sorted by date, and sort the list, putting oldest claim on the top of the list, the most recent on the bottom | |

US08.03.01:

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| Use case name: | ViewSubmittedClaimDetials |
| Participating actors: | Approver |
| Goal: | Get submitted claims’ details |
| Trigger: | Approver long clicks one claim and choose “details” |
| Precondition: | Approver knows which claim to choose |
| Postcondition: | Story book shows all the details of one expense claim, including name, date range, and expense items |
| Basic Flow:   1. System promotes the list of expense claims 2. Approver long clicks one expense claim which approver wants to get details from 3. System promotes a list of actions for approver to choose 4. Approver choose “details” 5. System promotes name, date range, and expense items of this expense claim. | |

US08.04.01:

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| Use case name: | ViewExpenseItemList |
| Participating actors: | Approver |
| Goal: | View all expense items in one claim |
| Trigger: | Approver long clicks one claim and choose “Item List” |
| Precondition: | Approver knows which claim to choose |
| Postcondition: | Story book promotes expense item list of this expense claim, and some of its details. |
| Basic Flow:   1. System promote a list of expense claims 2. Approver long clicks one expense claim which approver wants to get expense item list from 3. System promotes a dialogue asking approver to choose action 4. Approver choose “Item List” 5. System promotes expense item list of this expense claim, including its name, date, category, description, price (amount and unit of currency) and whether a photographic receipt exists. | |

US08.05.01:

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| Use case name: | ViewPhotoReceipt |
| Participating actors: | Approver |
| Goal: | View attached photographic receipt for expense item |
| Trigger: | Approver long clicks an expense item and choose “Photo recipt |
| Precondition: | Approver knows which item’s receipt they want to check |
| Postcondition: | Story book promotes the photographic receipt for the item |
| Basic Flow:   1. System promotes a list of expense item 2. Approver long click one item which contains photo receipt 3. System promotes a dialogue allowing approver to choose which action to execute 4. Approver choose “Photo recipt” 5. System promotes the photo recipt of this expense item | |

US08.06.01:

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| Use case name: | AddExpenseClaimComment |
| Participating actors: | Approver |
| Goal: | Add comment for submitted expense claim to commit updates |
| Trigger: | Approver long clicks expense claim and choose “Comment” |
| Precondition: | Approver knows which claim should be added comment |
| Postcondition: | Comment for the claim is saved or canceled |
| Basic Flow:   1. System promotes a list of expense claims 2. Approver long click one claim which they want to add comment for 3. System promotes a dialogue allowing approver to choose which action to execute 4. Approver click “Comment” 5. System promotes a dialogue allowing approver to input comment 6. Approver enters comment 7. Last chance for approver to choose to save comment or not    1. Approver choose “Ok”       1. System saves comment and returns to claim list view    2. Approver choose “Cancel”       1. System returns to claim list view without saving comment | |

US08.07.01:

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| Use case name: | ReturnExpenseClaim |
| Participating actors: | Approver |
| Goal: | Return a submitted expense claim to update claim, and ask approver to set name |
| Trigger: | Approver long clicks one of the claims and choose “Return” |
| Precondition: | Approver knows which claim to return |
| Postcondition: | The claim is returned and more update is allowed |
| Basic Flow:   1. System promotes expense item list 2. Approver long clicks the claim to be returned 3. System promotes a list of actions for approver to choose 4. Approver choose “Approve” 5. System promotes space for approver to set name 6. Approver inputs name 7. Last chance for approver to choose to return claim or not    1. Approver clicks “Ok”       1. System saves name, changes state to “returned” and returns to list view    2. Approver clicks “Cancel”       1. System returns to list view without saving or changing state | |

US08.08.01:

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| Use case name: | ApproveExpenseClaim |
| Participating actors: | Approver |
| Goal: | Approve a submitted expense claim as a final version, and set approver’s name |
| Trigger: | Approver long clicks one expense claim and choose “Approve” |
| Precondition: | Approver knows which claim to approve |
| Postcondition: | Claim is approved and no further change is allowed |
| Basic Flow:   1. System promotes list view of expense claims 2. Approver long click one expense cliam 3. System promotes a list of actions 4. Approver choose “Approve” 5. System promotes space for Approver setting name 6. Approver inputs name 7. Last chance for approver to choose to approve claim or not    1. Approver choose “Ok”       1. System saves name, changes state to “approved” and returns to list view    2. Approver choose “Cancel”       1. System returns to list view without saving or changing state | |